Licensing Supervisor

State of Illinois Department of Children and Family Services

Denial of License Based on Background Check
Certified Mail
Provider ID#: Facility Type:
Subject: Background Check for
The above-referenced child care facility application is hereby denied based upon the background check for the above-named individual(s). You have the right to appeal this decision. Should you choose to appeal, your request must be in writing and must be postmarked within 10 days after the date on this notice. Send your appeal to:
Administrative Hearings Unit,
Department of Children and Family Services 406 E. Monroe St., Station #15
Springfield, IL 62701
Licensing Representative